

“Elements”

software for naturopathy centre & resort

TECHNICAL POINTS:

A. Department:

- 1) Front Office Department (Main Reception)
- 2) Club Reception Department (Doctor Reception)
- 3) Doctor Department
- 4) Therapy Department
- 5) Store Department
- 6) Account Department
- 7) Admin Department
- 8) Physio Department
- 9) Housekeeping Department
- 10) Maintenance Department
- 11) Salon Department
- 12) General Shop Department
- 13) Security Department

B. Designing of Software: (User Modules)

Organize and edit structure and flow of software:

1. Front Office

- ✓ Inquiry registration
- ✓ Guest reservation
- ✓ Issued item list
- ✓ Room Available check
- ✓ Reservation calendar view
- ✓ Complaint Booking
- ✓ Guest for message
- ✓ Package Calculator
- ✓ Membership booking
- ✓ Pending Check out list
- ✓ Discharge form generation
- ✓ Cash transfer
- ✓ Appointment Booking
- ✓ Vehicle Information
- ✓ Store ticket request
- ✓ Leave request
- ✓ Maintenance request
- ✓ Analytic reports (as per department require)

2. Club Reception

- ✓ Inquiry Management
- ✓ Patient Basic registration

- ✓ Appointment Management
- ✓ Room allocation for IPD patient
- ✓ Patient billing & settlement
- ✓ Reminder management for any query and message.
- ✓ Raise maintenance query

3. Doctor

- ✓ Prescription Management :
 - i. Symptoms
 - ii. Diagnosis
 - iii. Medicine Prescription
 - iv. Therapy Suggestion
 - v. Image and report upload
 - vi. Extra note
- ✓ Diet chart management:
 - i. Advice diet chart (mail & print to patient)
 - ii. Diet chart history
- ✓ Therapy Management :
 - i. Advice therapy
 - ii. Therapy schedule for therapist
 - iii. Therapy history
- ✓ IPD management
- ✓ Patient schedule management
- ✓ Previous patient visit history
- ✓ Visiting calendar (visiting date, lapse days, remark)

4. Therapy

- ✓ Therapy Schedule
- ✓ Issued Item list
- ✓ Inventory list
- ✓ Store ticket request
- ✓ Leave request
- ✓ Maintenance request
- ✓ Analytic reports (as per department require)

5. Store

- ✓ Item request
- ✓ Purchase order generation
- ✓ Returnable item view
- ✓ Unapproved item list view
- ✓ Guest view

- ✓ Inward Generation
- ✓ Add Store items
- ✓ Outward Generation
- ✓ Cash Voucher Generation
- ✓ Petty Cash View
- ✓ Advance amount request generation
- ✓ Add new supplier
- ✓ Store ticket request
- ✓ Leave request
- ✓ Maintenance request
- ✓ Analytic reports (as per department require)

6. Account

- ✓ General shop Bill Approval
- ✓ Purchase order view & approval
- ✓ Cash transfer approval
- ✓ Cash Voucher
- ✓ Guest List view
- ✓ Add expense details
- ✓ Add supplier
- ✓ Advance amount approval
- ✓ Analytic reports
- ✓ Leave request
- ✓ Store ticket generation
- ✓ Raise maintenance query

7. Admin

- ✓ Therapy Master
- ✓ Therapy room master
- ✓ Case Report Master
- ✓ Room Master
- ✓ Different Analytics (Chart)
- ✓ Reports as per requirement

8. Physio

- ✓ Guest list view
- ✓ Physio therapy list
- ✓ Generate store ticket request
- ✓ Generate leave request
- ✓ Generate Maintenance request
- ✓ Movement report

9. Housekeeping

- ✓ Insufficient item list
- ✓ Issued item List
- ✓ Complaint List
- ✓ Inventory list
- ✓ Laundry Bill Generation (for Guest & Staff)
- ✓ Discard Item
- ✓ Room status Updation.
- ✓ Discard item
- ✓ Store ticket request
- ✓ Leave request
- ✓ Maintenance request
- ✓ Analytic reports (as per department require)

10. Maintenance

- ✓ Maintenance request view
- ✓ Compliant list view
- ✓ Issued Item list
- ✓ Manage inventory
- ✓ Room status Updation.
- ✓ Discard item
- ✓ Store ticket request
- ✓ Leave request
- ✓ Maintenance request
- ✓ Analytic reports (as per department require)

11. Salon

- ✓ Generate Guest bill
- ✓ Tariff List
- ✓ Generate store ticket request
- ✓ Generate leave request
- ✓ Generate Maintenance request
- ✓ Movement & Salon report

12. General Shop

- ✓ Guest Arrival & Departure list view
- ✓ Insufficient item list
- ✓ Issued item list
- ✓ Bill Generation (Guest, Staff & others)
- ✓ Discard Generation
- ✓ Store ticket request
- ✓ Leave request
- ✓ Maintenance request

- ✓ Analytic reports (as per department require)

13. Security

- ✓ Arrival Guest
- ✓ Departure Guest
- ✓ Visitor List
- ✓ Labour register
- ✓ Outward list
- ✓ Inward list
- ✓ Vehicle Register
- ✓ Security position
- ✓ Generate store ticket request
- ✓ Generate leave request
- ✓ Generate Maintenance request
- ✓ Visitor, Inward, Outward, labour, vehicle information, Movement reports